

ANNEXURE II

Form to be filled by the Ministry/ Department while forwarding proposals to the Department of Personnel & Training and the Union Public Service Commission for framing Recruitment Rules for posts.

1.	(a) Name of the post	Caslo Coordinator
	(b) Name of the Ministry/ Department	Bureau of Civil Aviation Security an attached office under the Ministry of Civil Aviation.
	(c) Number of posts	20
	(d) Scale of pay	PB-2 (9300-34800) + Grade Pay Rs. 4600/-
	(e) Class and service to which the posts belong	General Central Service, Group 'B' Non-Gazetted
	(f) Ministerial or non-Ministerial of F.R.9 (17)	Non-Ministerial
2.	Appointing Authority	Commissioner of Security, Civil Aviation.
3.	Duties of the post in detail	<p>The post of CASLO Coordinator has been created for the Regional Offices for coordinating with all CASLO units under the particular Region.</p> <ul style="list-style-type: none">• The CASLO officer will be responsible for information/intelligence collection and dissemination, audits and inspections and enforcement.• He will attend the Bomb threat assessment committee, AOSC and other deliberations, mock exercises pertaining to security matters and all coordination and administration matters.• Liaise with Airport Operator and other entities in the airports and report to the Regional Director;• Attend the APSC and other security meetings to be held at the

		<p>airport as observer and report the matter to the Regional office;</p> <ul style="list-style-type: none"> • Ensure all follow-up action with regard to alert messages issued by the BCAS/ reporting of incidents at the airport; follow up action with regard to audits / inspections / surveys conducted by BCAS officers; training related matters / mock exercises / bomb threat drills etc; • Act as a local liaison officer for the BCAS HQ / Regional Office. • Implementation of IT based Programmes.
4.	Describe briefly the method(s) adopted for filling the posts hitherto.	This is a new post. It is proposed to fill all the posts by deputation
5.	Methods of recruitment proposed-	100% by deputation
6.	If promotion is proposed as a method of recruitment-	Not applicable
	(a) Designation and number of the posts proposed to be included in the field of promotion.	Not applicable
	(b) Number of years of qualifying service proposed to be fixed before persons in the field become eligible for promotion (As per extant GOI instructions)	Not applicable
	(c) Percentage of vacancies in the grade proposed to be filled by promotion.	Not applicable
	(d) Have Recruitment Rules been framed for the post proposed in the field of promotion? If framed in consultation with the Commission, please quote Commission's reference No. If consultation with the Commission was not required please attach a copy of rules framed. A Copy of the rules should be sent DOPT along with the proposal.	No. All posts are being proposed to be filled on deputation.

	(e) If Recruitment Rules were not framed for the posts in the field of promotion;	
	(i) Please indicate briefly the method of recruitment actually adopted for filling the posts. Please also state the percentage of vacancies filled by each of the methods.	The post has been newly created and no post is filled at present.
	(ii) Please state briefly the educational qualifications possessed by the percentage of vacancies filled by each of the methods.	Not applicable
	(iii) In case the feeder posts are filled by promotion, the Recruitment Rules for the still lower posts including the lowest post to which direct recruitment is one of the methods of recruitment may be furnished.	Not applicable
	(f) (i) Is the promotion to be made on selection or non-selection basis?	Promotion as a mode of recruitment has not been proposed.
	(ii) Reasons for the proposal (i) above.	Not applicable
	(g) If a DPC exist, what is its composition.	Not applicable
	(h) Indicate if the feeder posts are having promotion channels other than the one under consideration.	All posts are to be filled on deputation.
7.	If promotion is not proposed as a method, please state why it is not considered desirable/possible/necessary.	It has been proposed to fill all posts an deputation so that fresh talent as well as experienced people can be recruited continuously.
8.	If direct recruitment is proposed as a method of recruitment, please state.	Not proposed.
	(a) The percentage of vacancies proposed to be filled by direct recruitment.	Not applicable
	(b) Indicate if there are any promotional avenues for the direct recruits?	Not applicable
	(c) (i) Age for direct recruits (As per extant GOI instructions) (ii) Is age relaxation for Government servants?	Not applicable Not applicable
	(d) Educational and other qualifications required for direct recruits. (it may please be noted that the essential qualifications	Not applicable

	<p>prescribed are relaxable at Commission's discretion in case of candidates otherwise well-qualified</p> <p>Essential</p> <p>Desirable</p> <p>(e) Whether essential qualification to be proscribed are in accordance with any Act(s)? If so please quote the relevant Act(s) under which it is necessary and also supply relevant extracts from the Act(s)</p> <p>(f) Has the post been advertised by the Commission in the past? If So, please quota Commission's reference No.</p>	
9.	If direct recruitment is not proposed as a method, please state why it is not considered desirable/possible /necessary.	Direct recruitment is not considered as a mode of recruitment as all posts are proposed to be filled only on deputation as certain amount of security experience is required for the post.
10.	(i) If promotion and direct recruitment are both proposed as methods of recruitment, will the educational qualifications proposed for direct recruits apply in case of promotion?	Both promotion and Direct Recruitment have not been proposed as methods of recruitment.
	(ii) If not, to what extent are the educational qualifications proposed to be relaxed in case of promotions.	Not applicable
11.	(a) Is deputation/absorption proposed as a method of recruitment: If so, please state the reasons for the proposal. Please state clearly whether deputation or absorption or both are proposed.	Absorption has not been considered as a mode of recruitment as all posts are proposed to be filled only on deputation. Accordingly all existing Recruitment Rules are being proposed for amendment. A certain amount of security experience combined with fresh talent is required for the post.

	(b) The percentage of vacancies proposed to be filled by this method.	Deputation-100% Absorption: NIL
	(c) The period to which deputation will be limited.	Three years + 2 years of extension allowed as per rules.
	(d) The names of the posts of grades or services etc. from which deputation/absorption is proposed.	Deputation from amongst officers of Central Government or State Government or Union Territory Administration or Central Armed Police Force. (a) (i) holding analogous post on regular basis in the parent cadre or department; or (ii) with 5 years service in the grade rendered after appointment thereto on a regular basis in PB-2 (9300-34800/-) with Grade Pay of Rs. 4200/- or equivalent in the parent cadre or department
12.	(a) If any of the methods proposed fails, by what methods are such vacancies proposed to be filled.	It is generally observed that it is easier to get personnel on deputation.
	(b) Whether the Recruitment Rules relate to a post which has been upgraded from Group 'C' to Group 'B' or Group 'B' to Group 'A' or within the same group? If so, whether the necessary provisions for initial constitution has been proposed.	The post has been newly created in Group 'B' by the Department of Expenditure.
	(c) Whether the Recruitment Rules relate to a post which is proposed to be downgraded? If so, whether necessary safeguards have been suggested in respect of the existing incumbents of that post?	Not applicable
13.	(a) Special circumstance, if any, other than those covered by the rules, in which the Commission may be required to be consulted.	No special circumstance has come to notice.
	(b) Whether the Department of Personnel and Training have concurred in the proposal?	No the concurrence of DOP&T has not been sought. The proposal is being moved to UPSC directly for

		seeking one time mode of recruitment for which consultation with DOP&T is not necessary.
14.	If these proposals are being sent in response to any reference from the Commission, please quote Commission's reference No.	No, not applicable
15.	Name, address and telephone number of the Ministry's representatives with whom whose proposals may be discussed if necessary, for clarification/ early decision.	Smt. Rakhee Sadhu, Dy. Director (Pers.) Tel:- 011-23718561

(Satish Chander)
Under Secretary to the Govt. of India

SCHEDULE

Name of post	Number of Post(s)	Classification	Pay Band and Grade Pay/Pay Scale	Whether Selection or Non-Selection Post
1.	2.	3.	4.	5.
CASLO Coordinator	20* *Subject to variation dependent on workload.	General Central Service Group 'B', Non-Gazetted, Non-Ministerial.	PB-2, GP Rs. 4600	Not Applicable

Age for Direct Recruits	Educational and other qualifications required for direct recruits	Whether age and other educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods
6.	7.	8.	9.	10.
Not Applicable	Not Applicable	Not Applicable	Not Applicable	100% by deputation.

In case of recruitment by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made	If a departmental promotion Committee exists what is its composition	Circumstances in which Union Public Service Commission to be consulted in making recruitment
11.	12.	13.
<p>Deputation :- Officers from the Central Government/ State Government/Union territories/Central Armed Police Force:</p> <p>(a) (i) holding analogous post on regular basis in the parent cadre or department; or (ii) with 5 years service in the grade rendered after appointment thereto on a regular basis in PB-2 (9300-34800/-) with Grade Pay of Rs. 4200/- or equivalent in the parent cadre or department and (b) Possessing the following educational qualification and experience: (i) Degree from a recognized University or equivalent. (ii) Five years experience in security/intelligence.</p> <p>(Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment on deputation basis shall not be exceeding 56 years as on the closing date of receipt of the application.)</p>	Not Applicable	Consultation with UPSC is necessary while appointing an Officer on deputation.