

**BIO-DATA PROFORMA**

1. **Post Applied for:**
2. **Name (in Block Letters)**
3. **Permanent Address :**
4. **Date of Birth (in Christian era)**
5. **Date of retirement under Central/State Government rules:**
6. **Educational qualifications:** 1.  
2.

**7. Whether Educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the rules. state the authority for the same).**

	<b>Qualification/experience required</b>	<b>Qualification/experience possessed by the officer</b>
<b>Essential</b>	1. 2.	
<b>Desiree</b>	1. 2.	

**8. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.**

**9. Details of Employment in Chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.**

<b>Office/Instt. Orgn.</b>	<b>Post</b>	<b>From</b>	<b>To</b>	<b>Pay Band &amp; Grade Pay</b>	<b>Nature of duties</b>

**10. Nature of present employment  
i.e. ad-oc or temporary or  
Quasi permanent or permanent**

**11. In case the present employment is held on deputation/contract basis please state**

- a) The date of initial  
appointment**
- b) Period of appointment  
on Deputation/Contract**
- c) Name and address of the  
parent office/organization to  
which you belong**

**12. Additional details about present employment please state whether working  
under**

- a) Central Government**
- b) State Government**
- c) Autonomous Organization**
- d) Government Undertaking**

**13. Additional information, if any, which you would like to mention in support of  
your suitability for the post, enclose a separate sheet, if the space is insufficient.**

**14. Whether belongs to SC/ST**

**15. Remarks**

**Signature of the Candidate**  
**Address**-----

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**Date**\_\_\_\_\_

**COUNTERSIGNED**  
**(Employer)**